

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, August 10, 2023 – 9:30 AM

Call to Order/Roll Call

The Meeting was called to order at 9:30 AM with the following in attendance: Mrs. Liz Betz, Mrs. Judy Lowstetter, Mrs. Pat Phipps, and Mrs. Rhea Young. Mr. Erik Eppers was away on phone 9:32-10:08 am.

Also in attendance: Mrs. Terry Graves-Strieter and Superintendent, and Mr. Chad Hill, Treasurer.

I. Call to Order/Roll Call – Vice -President Pat Phipps presiding

II. Adoption of Agenda

2023-64

Moved by Mrs. Young, seconded by Mrs. Lowstetter that the Adoption of Agenda be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

III. Approve Minutes of the July 13, 2023, Regular Board Meeting

2023-65

Moved by Mrs. Lowstetter, seconded by Mrs. Betz that the Minutes of July 13, 2023, Regular Board Meeting be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

IV. Open Communications – N/A

V. Public Hearing on the Re-employment of Carmen Upton – N/A

VI. Public Participation – N/A

VII. Superintendent's Report

A. Strategic Plan Update – Guest Speaker, Diane Egbers - Leadership Excelleration
9:32-10:08 am

25 years in Strategic Planning develop across many industries including K-12 education
Recent 15 years focus on K-12 education
8 years Grant Us Hope Foundation (Non-profit) and Hope Squads
Overview Strategic Planning Timeline and Process
90+% of annual goals are met by organization

B. Superintendent Update

- Speech Therapy support is fully staffed with the approval of todays Personnel
- Opening Day for Staff is August 15 at 8:00 am
- Website redesign in process to be launched January 1, 2024
- Outdoor playground equipment installed
- \$15,000 remaining in Safety Grant funds to be spend by December 31, 2023
- Business Advisory Council Date: Oct 4, Dec 6, Feb 7 and April 3

C. Organizational Chart

- Vision, Hearing, Mobility, Audiology Services have been moved back to Related Services with Cassie Darr to be supervised by Sue Campbell

VIII. Financial Consent Agenda

a. To Approve the treasurer's report for the month ending July 31, 2023

Bills Paid July 2023

General Fund "001"	\$1,339,138.81
Local Grants "019"	\$66,921.44
Staff Development "020"	\$0.00
Agency "027"	\$5,691.06
Student Activity "200"	\$0.00
State Grants "400"	\$1,975.91
Federal Grants "500"	\$152,109.18
Total	\$1,565,836.40

b. Delegate and Alternate Appointment for Annual Business Meeting Nov 12-14, 2023

- i. Delegate Liz Betz
- ii. Alternate Judy Lowstetter

2023-66

Moved by Mrs. Betz, seconded by Mrs. Lowstetter that the Financial Consent Item a-b be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

IX. Personnel Consent Agenda

The Superintendent recommended the following Personnel Recommendations for approval.

1. Retirements

2. Resignations

- a. Allivia Clement, Prevention Interventionist, resigning July 31, 2023
- b. Cynthia Pettit, Preschool aide, resigning end of 2022-2023 school year

3. Administrative Staff

- a. Beth Smith, IECMH Supervisor, revised 2 year contract, 183 days, Step 2 Master's, Supervisor Salary Schedule, totaling \$70,215.36 for the 2023-24 school year payable through grant funding
- b. Rachel Miller, Prevention Specialist, revised 1 Year contract, 70 days, Step 1 Masters, Supervisor Salary Schedule, totaling \$26,203.00 for the 2023-24 school year

Additional Days/Stipends for the 2023-2024 School Year

- a. Amy Baldrige, Director, to be paid \$15,000 stipend payable in two parts, December 2023 and May 2024 for additional duties take on under Extended Learning Grant(s)

4. Certified Staff

- a. Victoria Tatum, Speech and Language Pathologist, 1 Year contract, 177 days, Step 11 Masters, SLP Salary Schedule, totaling \$79,083.21 for the 2023-2024 school year, pending the issuance of ODE Licensure and BCI/FBI background checks.
- b. Melinda Gelhausen, Preschool Itinerant Teacher, 1 year contract, 146 days, Step 18 Master's Degree, Teacher Salary Schedule, total corrected to \$56,349.62 for the 2023-2024 school year, pending the issuance of ODE Licensure and BCI/FBI background checks
- c. Jennifer Green, Learning Center Intervention Specialist, 1 year contract, 183 days, Step 17 Master's Degree, Teacher Salary Schedule, total corrected to \$69,227.00 for the 2023-2024 school year, pending the issuance of ODE Licensure and BCI/FBI background checks
- d. Carol Coy, Vision Impairment Specialist, Revised 3 year contract, 183 days, Step 14 Master's Degree+30, Hearing & Vision Impairment Specialist Salary Schedule, totaling \$84,625.00 for 2023-2024 school year

2023-2024 Hourly Contracts

- a. Patty Ryan, Speech and Language Pathologist, Step 17, Master's Degree Speech and Language Pathologist Salary Schedule, \$67.82 per hour by timesheet, up to 140 hours for the 2023-2024 school year, payable by timesheet

Additional Hours 2023-2024

- a. Kraig Aukerman, up to 28 hours per semester, payable by timesheet, at \$51.85 per hour, for support and coordinator of the [virtualjobshadow.com/Pathful Explore](https://virtualjobshadow.com/) program 2023-2024 school year, payable through grant funding

- b. Kraig Aukerman, up to 12 hours per semester, payable by timesheet, at \$51.85 per hour, for support and coordinator of the Exactpath diagnostic program for the Learning Center for the 2023-2024 school year, payable through grant funding
- c. Kraig Aukerman, up to 15 hours, payable by timesheet, at \$51.85 per hour, for support and coordinator of the Reading Eggs program for the 2023-2024 school year, payable through grant funding

Additional Days for the 2023-2024 School Year

- a. Dawn Koesters, Physical Therapist, Lead Stipend, equivalent to 5 days of pay, totaling \$2,204.80 for the 2023-2024 school year. To be paid half in December and half at the end of May.

5. Non-Teaching Professional Staff

- a. Jodi Kulka, IECMH Consultant, 1 year contract, 183 days, Step 16 Master's+30, Professional Staff Non-Teaching Salary Schedule, totaling \$70,835.00 for the 2023-24 school year payable through grant funding
- b. Rachel Miller, Prevention Specialist, revised 1 Year contract, 120 days, Step 10 Masters, Professional Staff Non-Teaching Salary Schedule, totaling \$39,017.70 for the 2023-24 school year
- c. Melanie Estes, IECMH Consultant revised 2 year contract, 210 days, Step 9 Bachelor's Professional Staff Non-Teaching Salary Schedule, totaling \$61,062.95 for the 2023-2024 school year paid through CHRI grand funding
- d. Rachel Mitchell, School-Based Mental Health Therapist, corrected to revised continuing contract, 183 Days, Step 11 Independently Licensed Masters' Degree, Credentialed Mental Health Therapists Salary Schedule, totaling \$63,508.00

Additional Days for the 2022-2023 school year

- a. Jeff Conrad, School Based Mental Health Therapist, up to 9 days, payable by timesheet, at regular daily rate of \$380.26 per day, payable through grant funding

Additional Hours for the 2023-2024 school year

Additional Days for the 2023-2024 school year

- a. Jeff Conrad, Mental Health Therapist & Outreach Consultant, revised from up to 10 to 19 additional days @ \$415.43 per day, payable by timesheet

6. Classified Staff

- a. Cheyenne Lutz, Bellbrook Preschool Classroom Assistant, 1 year contract, 4 days per week, 6.5 hours per day, 143 work days plus 9 holidays for a total of 152 days, Step 4, Non CDA, Preschool Aide Salary Schedule @ \$18.29 an hour for the 2023-2024 school year

- b. Bethany Finkbeiner, Billing Manager and Administrative Assistant, Revised Continuing Contract, 201 work days plus 9 holidays for a total of 210 days, Step 18, Administrative Assistant Salary Schedule @ \$28.78 per hour, for the 2023-2024 school year
- c. Marchelle Hopson, Nurse 1-to-1, for Beavercreek City Schools, hourly position, Step 1, Associate, COTA/PTA Salary Schedule, corrected to \$29.29 per hour, by timesheet up to 25 hours per week or more if approved by Beavercreek Supervisor for the 2023-2024 school year assigned to the Beavercreek Preschool for the 2023-2024 school year
- d. Diane Bush, Administrative Assistant, revised continuing contract, 201 work days plus 9 holidays for a total of 210 days, Step 11, Administrative Assistant Salary Schedule @ \$24.78 per hour, for the 2023-2024 school year
- e. Lisa Kendrick, INC Aide, revised continuing contract, 5 days per week, 7 hours per day, 183 work days plus 9 holidays for a total of 192 days, Step 8 Associates Degree, Classroom Aide Salary Schedule @ \$21.32 per hour for the 2023-2024 school year
- f. Connie Miller, INC Aide, revised continuing contract, 5 days per week, 7 hours per day, 183 work days plus 9 holidays for a total of 192 days, Step 5 Non Degree, Classroom Aide Salary Schedule @ \$18.79 per hour for the 2023-2024 school year
- g. Renee Petty, INC Aide, revised continuing contract, 5 days per week, 7 hours per day, 183 work days plus 9 holidays for a total of 192 days, Step 8 Associates Degree, Classroom Aide Salary Schedule @ \$21.32 per hour for the 2023-2024 school year
- h. Jill Rider-Pritchard, INC Aide, revised continuing contract, 5 days per week, 7 hours per day, 183 work days plus 9 holidays for a total of 192 days, Step 6 Non Degree, Classroom Aide Salary Schedule @ \$19.30 per hour for the 2023-2024 school year

Additional Days for the 2023-2024 School Year

- a. Diane Bush, Administrative Assistant, up to two additional 8 hour days @ \$24.78 per hour payable by timesheet for the 2023-2024 school year

Additional Hours for the 2023-2024 School Year

- a. Diane Bush, Administrative Assistant, up to 70 hours @ \$24.78 per hour payable by timesheet for the 2023-2024 school year, payable through grant funding
- b. Shawn Gerhardt, Custodian, up to 50 hours at @ \$24.18 per hour payable by timesheet for the 2023-2024 school year
- c. Amber Keele, Preschool Classroom Assistant, up to 35 hours at hourly rate of \$22.38 per hour, payable by timesheet for required initial training
- d. Cheyenne Lutz, Preschool Classroom Assistant, up to 35 hours at hourly rate of \$18.29 per hour payable by timesheet for required initial training

7. Stipends

8. Substitute Staff

- a. Brandi Pavlansky - Substitute Teacher

2023-67

Moved by Mrs. Young, seconded by Mrs. Betz that the Personnel Consent Items be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

X. Resolutions

Superintendent's Recommendation:

Terri Green, Long Term Substitute Teacher, 1-Year Contract, Step 2 as approved at May 2023 board meeting. (See resolution below.)

Superintendent's Recommendation:

That the Board approve the hiring of Terri Green, as a long-term substitute teacher, to fill a vacancy in the position of intervention specialist, and that the Board waive the waiting periods set forth in in Board Policies 3120.04 and 3120.11 for placement on the salary schedule and receipt of fringe benefits as long term substitute teacher, based on her past performance as classroom assistant and sub teacher, and her commitment to remain in the employ of the Greene County Educational Service Center for at least three (3) years after issuance of her regular 5-year Professional teaching license from ODE.

BOARD RESOLUTION

WHEREAS it has been determined that Terri Green, who is currently employed by the Greene County Educational Service Center as a long-term sub teacher/, is the most qualified applicant for a vacancy in the position of intervention specialist, beginning with the 2023-24 school year; and

WHEREAS the Superintendent has recommended that Terri Green be hired to fill said vacancy; and
WHEREAS Terri Greene qualifies for a substitute teaching license issued by the Ohio Department of Education, but has not yet completed all of the requirements for issuance of Resident Educator and then regular 5-year teaching license; and

WHEREAS Terri Green has committed to maintain her employment with the Greene County Educational Service Center for at least three (3) years following the issuance of her professional regular professional teaching license from ODE (after fulfillment period as Resident Educator/Alternate Resident Educator from ODE and while working at the Greene County Educational Service Center).

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. Terri Green is hired as a long term substitute teacher and placed on the BA/2 step of the current teachers' salary schedule, effective at beginning of 2023-24 school year and is eligible for fringe benefits provided regular staff members.
2. Based on past performance as a classroom assistant and sub teacher, and her commitment to continued employment with Greene County Educational Service Center following her receipt of her regular 5-year Professional teaching license from ODE for a period of three (3) years, this Board waives the waiting periods set forth in in Board Policies 3120.04 and 3120.11 for placement on the salary schedule and receipt of fringe benefits as a long-term substitute teacher.

2023-68

Moved by Mrs. Betz, seconded by Mrs. Young that the Resolution be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

XI. Fairborn Digital Academy - per Fairborn Digital Academy Board Approval

1. Resignations
2. New Contracts
3. Supplemental
4. **Approve Contract Revisions for the 2023-2024 School Year**
 - a. Erik Tritsch as Executive Director for \$93,251.51 for 215 days beginning August 1, 2023, for FY 2023-2024
 - b. Jessica Biggers as Principal for \$68,966.70 for 210 days beginning August 1, 2023, for FY 2023-2024
 - c. Cheryl Brown as Intervention Specialist/Accountability Coach for \$53,417.31 for 185 days beginning August 1, 2023, for FY 2023-2024.
 - d. Courtney Patrick as Vice-Principal for \$60,000 for 210 days beginning August 1, 2023, for FY 2023-2024
 - e. Donna Smalt as Secretary for \$45,741.39 for 220 days beginning August 1, 2023, for FY 2023-2024
 - f. Melissa Gillis as Guidance Counselor for \$44,179.73 for 185 days beginning August 1, 2023, for FY 2023-2024
 - g. Sarah Snyder as Accountability Coach for \$44,179.73 for 185 days beginning August 1, 2023, for FY 2023-2024
 - h. Hope Young as Accountability Coach for \$44,179.73 for 185 days beginning August 1, 2023, for FY 2023-2024
 - i. Thomas Manley as Computer Tech for \$39,261.84 for 215 days beginning August 1, 2023, for FY 2023-2024
 - j. Kim Sherwood as EMIS Coordinator for \$35,372.28 for 210 days beginning August 1, 2023, for FY 2023-2024
 - k. Shari Little as School Pride Officer for \$27,073.09 for 185 days beginning August 1, 2023, for FY 2023-2024

2023-69

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Fairborn Digital Academy Consent Items be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

XII. Mental Health Business Consent Agenda

- a. Board Policy - Second Reading (revised from July 2023)
- b. MH-039 Agency Issued Smartphone

2023-70

Moved by Mrs. Betz, seconded by Mrs. Young that the Mental Health Business Consent Item b be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

XIII. Business Consent Agenda

- a. Approve agreement with WOSC for membership dues for \$10,000 for 2023-24 school year
- b. Approve contract with Edmentum Courseware and Exactpath up to \$13,000 for Online coursework/seats for the 2023-24 school year
- c. Approve Pathful Plus contract for up to \$84,675.00 for the subscription period of July 2023 to August 2026
- d. Approve adjustment to Friends Preschool Calendar
- Out of County or Private School Contracts:**
- e. Approve DECA Agreement for OT services for \$25,272.00 for the 2023-2024 school year
- f. Approve West Carrollton Agreement for two student placements in Project Life for the 2023-2024 school year
- g. Approve Wright State Agreement for Facility use for Project Life for the 2023-2024 school year
- h. Approve Job Description for Mental Health Project Manager

2023-71

Moved by Mrs. Young, seconded by Mrs. Lowstetter that the Business Consent item a-g be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye

Motion carried.

XIV. Board Business Consent

Board Policies – Approval of Technical Change to update Compliance officers only

- | | |
|---------|---|
| 1422 | Nondiscrimination and Equal Employment Opportunity |
| 1662 | Anti-Harassment |
| 1623 | Section 504/ADA Prohibition Against Disability Discrimination in Employment |
| 2260 | Nondiscrimination and Equal Employment Opportunity |
| 2260.01 | Section 504/ADA Prohibition Against Disability Discrimination based on Disability |

3122 Nondiscrimination and Equal Employment Opportunity
3123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
3362 Anti-Harassment
4122 Nondiscrimination and Equal Employment Opportunity
4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
4362 Anti-Harassment
5517 Anti-Harassment

2023-72

Moved by Mrs. Betz, seconded by Mrs. Lowstetter that the Board Business Consent item be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

XV. Executive Session – If needed

XVI. Additions to the Agenda

Additional Days/Stipends for the 2023-2024 school year

- a. Melanie Estes, IECMH Consultant, to be paid \$6,100.00 in 24 equal payments for additional responsibilities as Mental Health Project Manager payable through CHRI Grant funds

2023-73

Moved by Mrs. Betz, seconded by Mrs. Young that the Board Business Consent item be approved.

Vote: Mrs. Betz, aye; Mrs. Phipps, aye; Mrs. Lowstetter, aye; Mrs. Young, aye.

Motion carried.

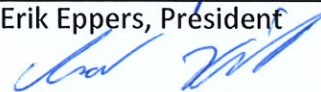
XVII. Adjourn

There being no further business to come before the Board, Ms. Phipps adjourned the meeting at 11:04 AM.

Attest



Erik Eppers, President



Chad Hill, Treasurer

Upcoming Events

1. GCESC Governing Board Meeting – Thursday, September 14th @ 9:30 a.m.
2. GCESC Business Advisory Full Council – Wednesday, October 4th @ 9:00 a.m.

